



PASIR RIS CREST SECONDARY SCHOOL

11 Pasir Ris Street 41 Singapore 518934 Tel: 6581 1655 Fax: 6581 3226

17 January 2023

PRCS2023/008

Dear Parents/Guardians

School updates 2023/02 (Sec 3NA)

1. Target Setting and Assessment Matters

We guide Crestians in setting realistic targets for all subjects to help them realise their academic potential. Your child/ward will set his/her targets and record them in his/her CREST Journal to track his/her test/examination results. While the Subject Teachers work with your child/ward to bridge the learning gaps and work towards the achievement of the targets, we appeal to you to review these targets with your child/ward after each assessment. Your close monitoring and timely guidance and support given to your child/ward will go a long way towards helping him/her achieve his/her targets.

To help you better monitor and support your child/ward's learning, the overall assessment plan detailing the various Weighted Assessment (WA) and the End of Year Examination (EYE) is attached in **Annex A**. Depending on subject, the weightings for WA may differ and can be carried out in various modes, e.g. class test, group project, practical test, coursework. The scores from the WA for each term and the EYE will count towards the overall result in a subject for the year.

The schedule for Term 1 Class Tests is available on the school website for your reference. We seek your support in supervising your child/ward in his/her revision so that he/she is fully prepared.

As class tests are part of the overall assessment, the following protocol is adopted:

- (a) If your child/ward is sick and is unable to sit for the class test for that day, a Medical Certificate from a doctor is required. Otherwise, the child/ward will be considered to have been absent and awarded a zero mark for that paper.
- (b) Any student found cheating or attempting to cheat will be given a zero mark for the subject and may be barred from the rest of the class tests. Students who commit or attempt any acts of dishonesty, support such acts of dishonesty, or communicate or attempt to communicate during any part of the class test, will fall into the same category. Further action will be taken in accordance to the student handbook.
- (c) Any student who does not observe the rules for presentable appearance (school uniform, shoes, hairstyle, and fingernails) may be barred from sitting for the class test, and thereafter awarded a zero mark for the class test.
- (d) Access arrangement is only available for examinations, and not class tests, so as not to simulate examination conditions which may create anxiety for students.

We will provide updates of your child's/ward's academic performance via Continual Assessment (CA) report, Semestral Assessment report, and the Subject Teachers where appropriate. The first CA report will be issued in early Term 2.

2. Cancellation of CCA training

There will be no training for CCAs on **Thursday, 9 March and Tuesday, 21 March 2023**. Students will be dismissed from school after their lesson as stated in their timetable to allow them to prepare for the cheering competition and level camp respectively. CCAs which may have trainings on these 2 days due to competitions will issue separate information form to notify the students involved and the dismissal time.

3. Annual Cheering Competition

The objective of the annual Cheering Competition is to build and strengthen camaraderie amongst the students and their Home Tutors and to foster a sense of school spirit and values in them.

The students will attend their usual lessons on **Friday, 10 March** in the morning. The Cheering Competition will then take place from 2.15 p.m. to 5.00 p.m. in the School Hall.

4. Religious Harmony Trail cum Cohort Leadership Programme

The school has planned a customised student leadership programme for Secondary Three students on **22 and 23 March 2023**.

All Secondary Three students will participate in the Religious Harmony Trail and the Outdoor Activities Programme on these days. On each day, students will either participate in the Religious Harmony Trail or Outdoor Activities Programme. Students are advised to report to school in PE attire for both days, and will be dismissed from school by 1.00 p.m..

For the Religious Harmony Trail, your child/ward will be participating in a two-hour learning journey to a religious site. This is part of our efforts to increase the awareness of the cultural and religious diversity in Singapore as we work towards a harmonious society and nation. To ensure a meaningful consolidation of your child/ward's learning, the school has planned for a pre-activity briefing and post-activity reflections to take place on the same day.

For the Cohort Leadership Programme, your child/ward will take part in a three-hour Outdoor Activities Programme in school. The 5 Practices (Model The Way, Inspire a Shared Vision, Challenge the Process, Enable Others to Act, and Encourage the Heart) of Exemplary Leadership under the Student Leadership Challenge will be explicitly taught through the activities that are conducted in the school. Facilitation and debrief will be conducted to deepen the learning of the students.

5. Financial Literacy Programme

All Secondary Three students will participate in a Financial Literacy workshop on **Friday, 24 March 2023**. The workshop is designed to equip them with the financial awareness, knowledge and skillsets needed in today's economy. It helps them understand how to handle real-world situations through simulations. By learning in a safe and enjoyable environment, they can develop skills for making educational, career, and financial choices. The workshop also prepares them for the transition from school to further education or employment, with an emphasis on responsibilities and roles of adulthood. Students will be dismissed from school at 12.30 p.m..

6. Consent for photography and video-taking

Please note that photographs and video recordings of parents/ guardians and/ or your child/ ward may be taken during lessons, CCA, school camps and events. These photographs and/ or video recordings may be used to celebrate your child's achievements and showcase his/her experiences. Parents are deemed to have given consent for the school to use and publish such photographs and/or video recordings in school publications, school website, social media channels and other communication channels. All personal data received by our school is managed according to the MOE Data Management Policy and Guidelines. Should you have enquiries, please write in to prcss@moe.edu.sg.

7. Return of Confiscated Mobile Phones

We have briefed students on the school rules pertaining to use of digital devices such as mobile phones, and the measures which will be taken if they flout the rules. Students' mobile phones that have been confiscated due to misuse will only be returned to the parents or guardians after the confiscation period is over. The confiscation period is one week for the first offence and one month for subsequent offences.

8. Opening hours of school's turnstile at the back gate along Pasir Ris Drive 4

The opening hours for the turnstile at the back gate are as follows. Please note that the turnstile allows only for one way entry or exit.

Days	Time	Remarks
Monday to Friday	6.45 a.m. to 7.30 a.m.	Entry only
Monday	1.50 p.m. to 5.00 p.m.	Exit only
Tuesday and Thursday	5.15 p.m. to 6.15 p.m.	Exit only
Wednesday	4.10 p.m. to 5.00 p.m.	Exit only
Friday	12.30 p.m. to 1.30 p.m.	Exit only

9. Group personal accident insurance for students

This is a Group Personal Accident (GPA) Insurance which covers death, permanent and total/partial disability and medical expenses due to an accident. The proximate or triggering causes of injuries must be reasonably attributed to an accident. Please refer to the attached document for more details.

With the new academic year, we hope to see students resume their positive learning habits and be in proper attire and grooming as per school rules.

Please contact the following personnel should you have any clarifications on the related matters:

Area	Personnel	Contact
Sec 3 Level Matters	Mr Jason Soo (Sec 3 Year Head)	<ul style="list-style-type: none">Tel: 65811655 (Ext 123)soo_yee_siong_jason@schools.gov.sg
Target Setting and Assessment Matters	Mr Chan Chee Hoe (SH Physics)	<ul style="list-style-type: none">Tel: 65811655 (Ext 135)chan_chee_hoe@schools.gov.sg
CCA Matters and Annual Cheering Competition	Mr Goh Chin Seng (HOD PE/CCA)	<ul style="list-style-type: none">Tel: 65811655 (Ext 115)goh_chin_seng@schools.gov.sg
Student Management & Discipline	Mr Shafie Bin Ahmad Zin (SH Student Management)	<ul style="list-style-type: none">Tel: 65811655 (Ext 122)shafie_b_ahmad_zin@schools.gov.sg

We look forward to your continued support and working closely with you in helping your child/ward achieve success in his/her holistic development.

Yours faithfully



Mrs Koh Caiyu
Principal

Secondary Three Normal (Academic)
Annex A

CA and SA Information

Subject	CA 1		CA 2		SA 2
	Term 1 Weighted Assessment (%)	Term 2 Weighted Assessment (%)	Term 3 Weighted Assessment (%)	Term 4 Weighted Assessment (%)	End of Year Exam (%)
English	Class Test (Free Writing) (15)	Class Test (Visual Text + Narrative Text) (15)	Class Test (Situational Writing) (15)	NA	Written Exam (55)
MTL	Class Test (15)	Class Test (15)	Class Test (15)	NA	Written Exam (55)
Mathematics	Class Test (15)	Class Test (15)	Class Test (15)	NA	Written Exam (55)
Mathematics(O)	Class Test (15)	Class Test (15)	Class Test (15)	Performance Task (5)	Written Exam (50)
A Math	Class Test (15)	Class Test (15)	Class Test (15)	NA	Written Exam (55)
Sci (C/B)	Class Test (15)	Class Test (15)	Class Test (15)	NA	Written Exam (55)
Sci (P/C)	Class Test (15)	Class Test (15)	Class Test (15)	NA	Written Exam (55)
Hum (SS/G)	Class Test (SS) (10)	Class Test (Geog) (10)	Geographical Investigation (15)	Social Studies Investigation (15)	Written Exam (50)
Hum (SS/H)	Class Test (SS) (10)	History Performance Task (15)	Class Test (Hy) (10)	Social Studies Investigation (15)	Written Exam (50)
Literature	Alternative Assessment (Poetry) (15)	Class test (Set text: :Prose) (15)	Class Test (Set text: Prose) (15)	NA	Written Exam (55)
D&T	Class Test (15)	Class Test (15)	Class Test (15)	NA	Coursework and Written Exam (55)
NFS	Class Test (15)	Coursework (15)	Class Test (15)	NA	Coursework and Written Exam (55)
Art	Coursework (Investigation) (15)	Coursework (Exploration & Development) (15)	Coursework (Wet Medium/Craft) (15)	NA	Prep Work and Art Exam Paper (55)